ELECTRONIC MEETINGS
PUBLIC COMMENT FORM

WE NEED YOUR HELP--Please give us your feedback regarding how meetings using electronic communications technology compare to traditional meetings where everyone is present in the same room at the same time.

1. Name of the public body holding the meeting: _______ State Water Control Board ________

2. Date of the meeting: ___12/9/2020________________________

3. What are your overall thoughts or comments about this meeting? __There appeared to be a number of connectivity and audio issues for board members and staff that caused delays in the conduct of the meeting.________________________

4. Where did you attend this meeting -- main meeting location OR from a remote location? (circle one)

5. Technology used for the meeting (audio only or audio/visual, devices and/or software used--please be as specific as possible--for example, speakerphone, iPad, Skype, WebEx, Telepresence, etc.): ___A/V laptop GoTo Meeting to listen and Android to call in to voice public comment ______

6. Were you able to hear everyone who spoke at the meeting (members of the body and members of the public)?

<table>
<thead>
<tr>
<th>Poor</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>Excellent</th>
<th>5</th>
</tr>
</thead>
</table>
   COMMENT____________________________________________________________

7. How easy was it for you to obtain agenda materials for this meeting?

<table>
<thead>
<tr>
<th>Easy</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>Difficult</th>
<th>5</th>
</tr>
</thead>
</table>
   COMMENT____________________________________________________________

8. Could you hear/understand what the speakers said or did static, interruption, or any other technological problems interfere?

<table>
<thead>
<tr>
<th>Easy</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>Difficult</th>
<th>5</th>
</tr>
</thead>
</table>
   COMMENT__

9. If the meeting used audio/visual technology, were you able to see all of the people who spoke?

<table>
<thead>
<tr>
<th>Poorly</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>Clearly</th>
<th>5</th>
</tr>
</thead>
</table>
   COMMENT__Could only see Board members, so NO________
10. If there were any presentations (PowerPoint, etc.), were you able to hear and see them?

   Poorly  Clearly
   1  2  3  4  5

COMMENT___Same as above, connectivity disruptions on SWCB/DEQ end__________________________

11. Were the members as attentive and did they participate as much as you would have expected?

   Less  More
   1  2  3  4  5

COMMENT__Participation was typical and as expected__________________________________________

12. Were there differences you noticed in how the members interacted?

   With the other members present:
   Very Different  No Difference
   1  2  3  4  5

   With members participating from other locations:
   Very Different  No Difference
   1  2  3  4  5

   With the public:
   Very Different  No Difference
   1  2  3  4  5

COMMENT__Connectivity created some issues that delayed mtg____________________________________

13. Did you feel the technology was a help or a hindrance?

   Hindered  Helped
   1  2  3  4  5

COMMENT__It was a necessary evil________________________________________________________________

14. How would you rate the overall quality of this meeting?

   Poor  Excellent
   1  2  3  4  5

COMMENT__Can the COUNCIL create a fillable form (ADOBE) for this questionnaire that doesn’t require these run-on lines in WORD?

THANK YOU. Please send your completed form by mail, facsimile or electronic mail to the FOIA Council using the following contact information:

   Virginia Freedom of Information Advisory Council
   Pocahontas Building, 10th Floor
   900 E. Main Street
   Richmond, VA 23219

   foiacouncil@dls.virginia.gov
   Phone: 804-698-1810/Toll-Free: 866-448-4100/Fax: 804-698-1899