ELECTRONIC MEETINGS
PUBLIC COMMENT FORM

WE NEED YOUR HELP--Please give us your feedback regarding how meetings using electronic communications technology compare to traditional meetings where everyone is present in the same room at the same time.

1. Name of the public body holding the meeting: _____South Fork Rivanna Stream Health Study Kick Off Meeting ____________________________

2. Date of the meeting: _______on November 18, 2020______________________________

3. What are your overall thoughts or comments about this meeting?

Very informative, well-organized, clearly presented

______________________________________________________________________________

4. Where did you attend this meeting -- main meeting location OR from a [remote location]? (circle one)

5. Technology used for the meeting (audio only or audio/visual, devices and/or software used--please be as specific as possible--for example, speakerphone, iPad, Skype, WebEx, Telepresence, etc.): It appeared to be a Power Point presentation

6. Were you able to hear everyone who spoke at the meeting (members of the body and members of the public)?

   Poor       Excellent
   1  2  3  4  5√

   COMMENT______________________________________________________________

7. How easy was it for you to obtain agenda materials for this meeting?

   Easy       Difficult
   1  2  3  4  5

   COMMENT___I did not seek nor did I get a specific agenda. I responded to a letter received by mail

8. Could you hear/understand what the speakers said or did static, interruption, or any other technological problems interfere?

   Easy       Difficult
1. 2. 3. 4. 5

COMMENT ___ I could hear well.

9. If the meeting used audio/visual technology, were you able to see all of the people who spoke?
   Poorly     Clearly
   1  2  3  4  5√

COMMENT __________________________________________________________

10. If there were any presentations (PowerPoint, etc.), were you able to hear and see them?
    Poorly     Clearly
    1  2  3  4  5√

COMMENT __________________________________________________________

11. Were the members as attentive and did they participate as much as you would have expected?
    Less     More
    1  2  3  4  5

COMMENT ___ As far as I could tell, we could not see other participants.

COMMENT __________________________________________________________

12. Were there differences you noticed in how the members interacted?
    With the other members present:
    Very Different     No Difference
    1  2  3  4  5

    With members participating from other locations:
    Very Different     No Difference
    1  2  3  4  5

    With the public:
    Very Different     No Difference
    1  2  3  4  5

COMMENT __________________________________________________________

13. Did you feel the technology was a help or a hindrance?
    Hindered     Helped
    1  2  3  4  5√

COMMENT __________________________________________________________
14. How would you rate the overall quality of this meeting?
   Poor  Excellent
   1     2     3     4     5√

   COMMENT___________________________________________________________
   _________________________________________________________________

THANK YOU. Please send your completed form by mail, facsimile or electronic mail to
the FOIA Council using the following contact information:
   Virginia Freedom of Information Advisory Council
   General Assembly Building, Second Floor
   201 North 9th Street, Richmond, Virginia 23219
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