WE NEED YOUR HELP--Please give us your feedback regarding how meetings using electronic communications technology compare to traditional meetings where everyone is present in the same room at the same time.

1. Name of the public body holding the meeting: __State Executive Council Meeting

2. Date of the meeting: ________September 10, 2020_____________________

3. What are your overall thoughts or comments about this meeting? ______There were technical difficulties at the start due to a poor link into the virtual meeting, but folks were eventually able to call in or type in the URL to participate. Otherwise, meeting went well.

4. Where did you attend this meeting -- main meeting location OR from a remote location? (circle one)

5. Technology used for the meeting (audio only or audio/visual, devices and/or software used--please be as specific as possible--for example, speakerphone, iPad, Skype, WebEx, Telepresence, etc.): ___Desk top computer and office telephone___________________________

6. Were you able to hear everyone who spoke at the meeting (members of the body and members of the public)?

   Poor 2 3 4 5
   Excellent

   COMMENT______________________________

7. How easy was it for you to obtain agenda materials for this meeting?

   Easy 2 3 4 5
   Difficult

   COMMENT______________________________

8. Could you hear/understand what the speakers said or did static, interruption, or any other technological problems interfere?

   Easy 2 3 4 5
   Difficult

   COMMENT______________________________

9. If the meeting used audio/visual technology, were you able to see all of the people who spoke?

   Poorly 2 3 4 5
   Clearly

   COMMENT____I was able to hear and know who was speaking. Not everyone shared the visual feature. ____________
10. If there were any presentations (PowerPoint, etc.), were you able to hear and see them?
   Poorly          Clearly
   1   2   3   4   5

   COMMENT

11. Were the members as attentive and did they participate as much as you would have expected?
    Less          More
    1   2   3   4   5

   COMMENT

12. Were there differences you noticed in how the members interacted?
    With the other members present:
    Very Different No Difference
    1   2   3   4   5

    With members participating from other locations:
    Very Different No Difference
    1   2   3   4   5

    With the public:
    Very Different No Difference
    1   2   3   4   5

   COMMENT There was greater participation from the public, which I believe is good. ______

13. Did you feel the technology was a help or a hindrance?
    Hindered          Helped
    1   2   3   4   5

   COMMENT

14. How would you rate the overall quality of this meeting?
    Poor          Excellent
    1   2   3   4   5

   COMMENT

THANK YOU. Please send your completed form by mail, facsimile or electronic mail to the FOIA
Council using the following contact information:
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201 North 9th Street, Richmond, Virginia 23219
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