ELECTRONIC MEETINGS
PUBLIC COMMENT FORM

WE NEED YOUR HELP -- Please give us your feedback regarding how meetings using electronic communications technology compare to traditional meetings where everyone is present in the same room at the same time.

1. Name of the public body holding the meeting: State Executive Council

2. Date of the meeting: 6/11/2020

3. What are your overall thoughts or comments about this meeting? Went well - was able to follow agenda w/ only one issue

4. Where did you attend this meeting -- main meeting location OR from a remote location? (circle one) Remote

5. Technology used for the meeting (audio only or audio/visual, devices and/or software used--please be as specific as possible--for example, speakerphone, iPad, Skype, WebEx, Telepresence, etc.):

6. Were you able to hear everyone who spoke at the meeting (members of the body and members of the public)?

<table>
<thead>
<tr>
<th>Poor</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>Excellent</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>4</td>
<td>Only one issue related to the individual system</td>
<td></td>
</tr>
</tbody>
</table>

7. How easy was it for you to obtain agenda materials for this meeting?

<table>
<thead>
<tr>
<th>Easy</th>
<th>Difficult</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2 3 4 5</td>
</tr>
</tbody>
</table>

   COMMENT     

8. Could you hear/understand what the speakers said or did static, interruption, or any other technological problems interfere?

<table>
<thead>
<tr>
<th>Easy</th>
<th>Difficult</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2 3 4 5</td>
</tr>
</tbody>
</table>

   COMMENT Other than issue under #6

9. If the meeting used audio/visual technology, were you able to see all of the people who spoke?

<table>
<thead>
<tr>
<th>Poorly</th>
<th>Clearly</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 2 3 4</td>
<td>5</td>
</tr>
</tbody>
</table>

   COMMENT Yes for those who used audio/visual
10. If there were any presentations (PowerPoint, etc.), were you able to hear and see them?
   Poorly                    Clearly
   1  2  3  4  5

   COMMENT

11. Were the members as attentive and did they participate as much as you would have expected?
   Less                     More
   1  2  3  4  5

   COMMENT

12. Were there differences you noticed in how the members interacted?
   With the other members present:
       Very Different
   1  2  3  4  5
   No Difference
   With members participating from other locations:
       Very Different
   1  2  3  4  5
   No Difference
   With the public:
       Very Different
   1  2  3  4  5
   No Difference

   COMMENT

13. Did you feel the technology was a help or a hindrance?
   Hindered                  Helped
   1  2  3  4  5

   COMMENT

14. How would you rate the overall quality of this meeting?
   Poor                       Excellent
   1  2  3  4  5

   COMMENT

THANK YOU. Please send your completed form by mail, facsimile or electronic mail to the FOIA Council using the following contact information:
Virginia Freedom of Information Advisory Council
General Assembly Building, Second Floor
201 North 9th Street, Richmond, Virginia 23219
foiacouncil@dls.virginia.gov/Fax: 804-371-8705/Tele: 866-448-4100