ELECTRONIC MEETINGS
PUBLIC COMMENT FORM

WE NEED YOUR HELP--Please give us your feedback regarding how meetings using electronic communications technology compare to traditional meetings where everyone is present in the same room at the same time.

1. Name of the public body holding the meeting: ___State Water Control Board/Department of Environmental Quality___

2. Date of the meeting: ___July 20, 2020 (Wegmans public hearing)________________________

3. What are your overall thoughts or comments about this meeting? I think the meeting was conducted well. I was able to listen and participate. It was more convenient than attending in person.

4. Where did you attend this meeting -- main meeting location OR from a remote location? (circle one)

5. Technology used for the meeting (audio only or audio/visual, devices and/or software used--please be as specific as possible--for example, speakerphone, iPad, Skype, WebEx, Telepresence, etc.):
Laptop computer for audio and visual

6. Were you able to hear everyone who spoke at the meeting (members of the body and members of the public)?

   Poor                      Excellent
   1 2 3 4  5

   COMMENT______________________________________________________________

7. How easy was it for you to obtain agenda materials for this meeting?

   Easy                      Difficult
   1  2 3 4  5

   COMMENT______________________________________________________________

8. Could you hear/understand what the speakers said or did static, interruption, or any other technological problems interfere?

   Easy                      Difficult
   1  2 3 4  5

   COMMENT______________________________________________________________

9. If the meeting used audio/visual technology, were you able to see all of the people who spoke?

   Poorly                     Clearly
   1  2 3 4  5

   COMMENT__Did not see anybody speaking other than the staff members
10. If there were any presentations (PowerPoint, etc.), were you able to hear and see them?
   Poorly                  Clearly
   1  2  3  4  5

   COMMENT ____________________________

11. Were the members as attentive and did they participate as much as you would have expected?
   Less                  More
   1  2  3  4  5

   COMMENT ____________________________

12. Were there differences you noticed in how the members interacted?
   With the other members present:
      Very Different                  No Difference
      1  2  3  4  5
   With members participating from other locations:
      Very Different                  No Difference
      1  2  3  4  5
   With the public:
      Very Different                  No Difference
      1  2  3  4  5

   COMMENT__ Typically, meetings like this have a lot of people talking over whomever is supposed to be speaking. That couldn’t happen in this scenario, which is a good thing__

13. Did you feel the technology was a help or a hindrance?
   Hindered                  Helped
   1  2  3  4  5

   COMMENT ____________________________

14. How would you rate the overall quality of this meeting?
   Poor                        Excellent
   1  2  3  4  5

   COMMENT ____________________________

THANK YOU. Please send your completed form by mail, facsimile or electronic mail to the FOIA Council using the following contact information:
   Virginia Freedom of Information Advisory Council
   General Assembly Building, Second Floor
   201 North 9th Street, Richmond, Virginia 23219
   foiacouncil@dls.virginia.gov/Fax: 804-371-8705/Tele: 866-448-4100