ELECTRONIC MEETINGS
PUBLIC COMMENT FORM

WE NEED YOUR HELP--Please give us your feedback regarding how meetings using electronic communications technology compare to traditional meetings where everyone is present in the same room at the same time.

1. Name of the public body holding the meeting: Virginia DEQ

2. Date of the meeting: 1-14-21

3. What are your overall thoughts or comments about this meeting? The meeting was very well organized and professional. The technical information presented was well explained and ample time was allowed for questions and discussion.

4. Where did you attend this meeting -- main meeting location OR from a remote location? Remote AWL

5. Technology used for the meeting (audio only or audio/visual, devices and/or software used--please be as specific as possible--for example, speakerphone, iPad, Skype, WebEx, Telepresence, etc.): audio and visual with Google Meet

6. Were you able to hear everyone who spoke at the meeting (members of the body and members of the public)? Highlight the number that applies

   Poor 1 2 3 4 Excellent 5

   COMMENT:

7. How easy was it for you to obtain agenda materials for this meeting? Highlight the number that applies

   Easy 1 2 3 4 Difficult 5

   COMMENT:
8. Could you hear/understand what the speakers said or did static, interruption, or any other technological problems interfere? Highlight the number that applies

Easy Difficult
1 2 3 4 5

COMMENT: I heard static only once while one individual was speaking.

9. If the meeting used audio/visual technology, were you able to see all of the people who spoke? Highlight the number that applies

Poorly Clearly
1 2 3 4 5

COMMENT: NA The visual was for the presentation only and was clear.

10. If there were any presentations (PowerPoint, etc.), were you able to hear and see them? Highlight the number that applies

Poorly Clearly
1 2 3 4 5

COMMENT:

11. Were the members as attentive and did they participate as much as you would have expected? Highlight the number that applies

Less More
1 2 3 4 5

COMMENT:

12. Were there differences you noticed in how the members interacted? Highlight the number that applies

With the other members present:
Very Different No Difference
1 2 3 4 5

With members participating from other locations:
Very Different No Difference
1 2 3 4 5

With the public:
Very Different No Difference
1 2 3 4 5

COMMENT:
13. Did you feel the technology was a help or a hindrance? Highlight the number that applies

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<td>Hindered</td>
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COMMENT:

14. How would you rate the overall quality of this meeting? Highlight the number that applies

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COMMENT:

THANK YOU. Please send your completed form by mail, facsimile or electronic mail to the FOIA Council using the following contact information:

Virginia Freedom of Information Advisory Council
General Assembly Building, Second Floor
201 North 9th Street, Richmond, Virginia 23219
foiacouncil@dls.virginia.gov /Fax: 804-371-8705 /Tele: 866-448-4100