



VIRGINIA FREEDOM OF INFORMATION ADVISORY COUNCIL

COMMONWEALTH OF VIRGINIA

Senator Mamie E. Locke, Chair
Delegate Marcus B. Simon, Vice-Chair

Alan Gernhardt, Esq., Executive Director
Ashley Binns, Esq., Attorney

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November 18, 2020

2:00 PM

Virtual Meeting

[Click here to access the meeting.](#)

[Public Comment Registration](#)

PROPOSED AGENDA (Annotated)

**Electronic Meetings Subcommittee
of the Virginia Freedom of Information Advisory Council**

1. **Call to Order, introduction of members.**
2. **Bill referred by the 2020 Session of the General Assembly.** *The following bill was referred to the subcommittee for study, as summarized below.*
 - **House Bill 321. Virginia Freedom of Information Act; electronic meetings; serious medical condition of immediate family member. (Levine)** Allows a public body to conduct a meeting through electronic communication means if, on or before the day of a meeting, a member of the public body holding the meeting notifies the chair of the public body that he is unable to attend due to a serious medical condition of an immediate family member that prevents the member's physical attendance. The bill also limits such participation in an electronic meeting due to a personal matter to either two meetings per calendar year or 10 percent of the meetings held that calendar year, rounded up to the nearest whole number, whichever is greater.
 - *Draft bill (LD 21100174) prepared by staff for discussion as directed by the Subcommittee at its last meeting on October 20, 2020.*
3. **Public Comment.**
4. **Discussion.**
5. **Recommendations.**

6. Other Business.

7. Adjournment.

Subcommittee Members

**Matthew Conrad
Billy Coleburn
Bruce Potter
Sterling Rives**

**Cullen Seltzer
Michael Stern
Amigo Wade**

Staff

Alan Gernhardt, Esq., Executive Director

Ashley Binns, Esq., Attorney