



# VIRGINIA FREEDOM OF INFORMATION ADVISORY COUNCIL

## COMMONWEALTH OF VIRGINIA

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May 4, 2016

1:30 PM

Speaker's Conference Room, 6th Floor  
General Assembly Building, Richmond, Virginia

### Meeting of the MEETINGS Subcommittee of the FOIA Council

*Proposed Agenda  
(Annotated)*

1. Call to order and introduction of subcommittee members.
2. Continue implementation of subcommittee work plan. *As per the study plan adopted by the Council, with the completion of the review of open meeting exemptions found in § 2.2-3711, § 2.2-3712 (closed meeting procedures), and § 2.2-3707 (notice of meetings, etc.), the Subcommittee will begin review of § 2.2-3707.01 (meetings of General Assembly), 2.2-3707.1 (posting of minutes for state boards, commissions), and 2.2-3710 (voting). Time permitting, the Subcommittee will begin review of § 2.2-3708 and 2.2-3708.1 (electronic communication meetings).*
3. Policy consideration: Meeting exemptions that reference existing FOIA record exclusions--"Context draft."  
*At previous meetings, the Subcommittee discussed whether the current meeting exemptions that reference existing FOIA record exemptions should be amended to contain more information, to include the identity of the public body(s) to which the exemption applies and a general description of the subject matter of the excluded records/topic for discussion in a closed meeting in addition to the citation to the applicable records exemption. A draft was prepared by staff, discussed by the Subcommittee, and posted on the Council website to receive further comment. No action to date on this approach has been taken by the Subcommittee.*
4. Public Comment.
5. Discussion.
6. Other Business.
7. Set future meeting dates in 2016. *Reminder: Meetings may only be scheduled on Monday, Tuesday, and Wednesday of the first and third full weeks of the month. Please bring your calendars.*

8. Adjournment.

**Subcommittee Members**

**Kathleen Dooley, Chair**  
**Frosty Landon**  
**Shawri King-Casey**

**Marisa Porto**  
**John Selph**

The FOIA Council's web site is: <http://foiacouncil.dls.virginia.gov/>. To assist us in providing Internet dissemination of materials, presenters are requested to submit written comments and handouts in electronic format by (i) e-mail to staff prior to meetings or (ii) diskette furnished to staff at meetings. Presenters are also requested to bring 20 copies of their remarks or handouts to meetings. These copies will be provided to FOIA Council Subcommittee members and the public.

E-mail: [foiacouncil@dls.virginia.gov](mailto:foiacouncil@dls.virginia.gov).