



# VIRGINIA FREEDOM OF INFORMATION ADVISORY COUNCIL

## COMMONWEALTH OF VIRGINIA

Senator Richard H. Stuart, Chair  
Delegate James M. LeMunyon, Vice Chair

Maria J.K. Everett, Esq., Executive Director/Senior Attorney  
Alan Gernhardt, Esq., Staff Attorney  
foiacouncil@dls.virginia.gov

---

General Assembly Building ~ 201 N. 9th Street, Second Floor ~ Richmond, Virginia 23219  
804-225-3056 ~ (Toll Free) 1-866-448-4100 ~ (Fax) 804-371-0169 ~ <http://foiacouncil.dls.virginia.gov>

June 18, 2015

10:00 AM

Speaker's Conference Room, Sixth Floor  
General Assembly Building, Richmond, Virginia

### Meeting of the RECORDS Subcommittee of the FOIA Council

#### *Proposed Agenda*

1. Call to order and introduction of subcommittee members.
2. Old business: exemptions studied in 2014 but carried over for further study.
  - Written advice of legal counsel (§ 2.2-3705.1(2));
  - Working papers and correspondence of certain officials (§ 2.2-3705.7(2)). *At its last meeting the full FOIA Council referred to the Subcommittee HB 1722 (Ramadan)/SB 893 (Petersen) from the 2015 Session of the General Assembly, which would have eliminated the working papers and correspondence exemption for the president or other chief executive officer of any public institution of higher education in Virginia.*
3. Continue implementation of subcommittee work plan. *It is suggested that once consideration of the exemptions for written advice of legal counsel and for working papers and correspondence have been addressed, the Subcommittee continue its work by studying the exemptions concerning public safety in § 2.2-3705.2 at its next meeting. As a reminder, at its last meeting the Subcommittee directed staff and interested parties to meet together to study the various exemptions for proprietary records and trade secrets in § 2.2-3705.6 and elsewhere in FOIA, then bring the results of that work before the Subcommittee for its consideration. The Proprietary Records Work Group will hold its first meeting this afternoon.*
4. Public Comment.
5. Discussion.
6. Set future meeting dates. *Reminder: Meetings may only be scheduled on Monday, Tuesday, and Wednesday of the first and third full weeks of the month. Please bring your calendars.*
7. Adjournment.

**Subcommittee Members**

**Bob Tavenner, Chair**

**Christopher Ashby, Vice-Chair**

**Stephanie Hamlett**

**Ed Jones**

**Tim Oksman**

The FOIA Council's web site is: <http://foiacouncil.dls.virginia.gov/>. To assist us in providing Internet dissemination of materials, presenters are requested to submit written comments and handouts in electronic format by (i) e-mail to staff prior to meetings or (ii) diskette furnished to staff at meetings. Presenters are also requested to bring 20 copies of their remarks or handouts to meetings. These copies will be provided to FOIA Council Subcommittee members and the public.

E-mail: [foiacouncil@dls.virginia.gov](mailto:foiacouncil@dls.virginia.gov).