



*Public Records Subcommittee  
of the  
Virginia Freedom of Information  
Advisory Council*

Monday, July 13, 2009  
11:00 a.m. Senate Leadership Conference Room  
Sixth Floor General Assembly Building

## SUGGESTED AGENDA

1. Call to Order and introduction of members.
2. Review of bills referred by the 2009 Session for further study by the FOIA Council:

**HB 2421 (May) Freedom of Information Act; definition of public record.** Clarifies that the definition of public record does not include correspondence, messages or other records or portions thereof created or received by a public employee, appointee or officer that relate to personal matters and do not address public business; however such records may be disclosed in the discretion of the custodian.

3. Proposal to amend § 2.2-3704.1 to expand to certain additional public bodies the requirement to publish a notice of FOIA rights and responsibilities. (Proposed by Council member Craig Fifer.)
4. Discussion.
5. Other Business.
6. Public Comment.

7. Set future meeting dates for the Public Records Subcommittee.
8. Adjournment.

**Subcommittee Members**

Craig Fifer, Chair  
Courtney Malveaux  
John Selph

*Staff: Alan Gernhardt, Maria Everett*

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<p>The FOIA Council's web site is: <a href="http://foiacouncil.dls.virginia.gov">http://foiacouncil.dls.virginia.gov</a>. To assist us in providing Internet dissemination of materials, presenters are requested to submit written comments and handouts in electronic format by (i) e-mail to staff prior to meetings or (ii) diskette furnished to staff at meetings. Presenters are also requested to bring 20 copies of their remarks or handouts to meetings. These copies will be provided to FOIA Council members and the public. E-mail: <a href="mailto:foiacouncil@dls.virginia.gov">foiacouncil@dls.virginia.gov</a>.</p>
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