ELECTRONIC MEETINGS PUBLIC COMMENT FORM

WE NEED YOUR HELP--Please give us your feedback regarding how meetings using electronic communications technology compare to traditional meetings where everyone is present in the same room at the same time.

1. Name of the public body holding the meeting: DEQ

2. Date of the meeting: March 25, 2021

3. What are your overall thoughts or comments about this meeting?

Generally informative. Would have been better in person

4. Where did you attend this meeting -- main meeting location OR from a remote location?

Remote (as was all participants)

5. Technology used for the meeting (audio only or audio/visual, devices and/or software used--please be as specific as possible--for example, speakerphone, iPad, Skype, WebEx, Telepresence, etc.):

GoToMeeting on computer and telephone audio.

6. Were you able to hear everyone who spoke at the meeting (members of the body and members of the public)? Highlight the number that applies

Poor				Excellent
1	2	3	4	(5)

COMMENT: Only presenters. Assume others were muted.

7. How easy was it for you to obtain agenda materials for this meeting? Highlight the number that applies



COMMENT: Provided via email the morning of the meeting

8. Could you hear/understand what the speakers said or did static, interruption, or any other technological problems interfere? Highlight the number that applies



COMMENT: One presenter had difficulty and so there was a brief pause while another presenter showed their slides on the screen.

9. If the meeting used audio/visual technology, were you able to see all of the people who spoke? Highlight the number that applies

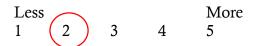
COMMENT: There was no video of the participants. Only slides and screen sharing.

10. If there were any presentations (PowerPoint, etc.), were you able to hear and see them? Highlight the number that applies



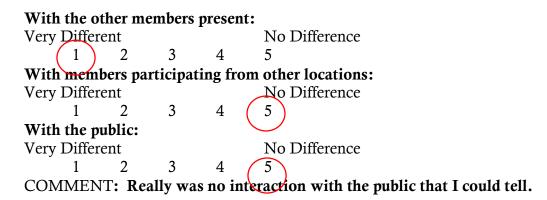
COMMENT: One participant could not show full screen but was alleviated by another host who was able to display the slides

11. Were the members as attentive and did they participate as much as you would have expected? Highlight the number that applies



COMMENT: Likely due to the subject matter rather than the presentation

12. Were there differences you noticed in how the members interacted? Highlight the number that applies



13. Did you feel the technology was a help or a hindrance? Highlight the number that applies

Hindered

Helped



COMMENT:

14. How would you rate the overall quality of this meeting? Highlight the number that applies

Poor		\frown		Excellent
1	2	(3)	4	5

COMMENT: I've had better but I have also participated in worse meetings.

THANK YOU. Please send your completed form by mail, facsimile or electronic mail to the FOIA Council using the following contact information:

Virginia Freedom of Information Advisory Council General Assembly Building, Second Floor 201 North 9th Street, Richmond, Virginia 23219 <u>foiacouncil@dls.virginia.gov</u>/Fax: 804-371-8705/Tele: 866-448-4100