



VIRGINIA FREEDOM OF INFORMATION ADVISORY COUNCIL
COMMONWEALTH OF VIRGINIA

ELECTRONIC MEETINGS
PUBLIC COMMENT FORM

WE NEED YOUR HELP--Please give us your feedback regarding how meetings using electronic communications technology compare to traditional meetings where everyone is present in the same room at the same time.

1. Name of the public body holding the meeting: MENHADEN MANAGEMENT ADVISORY COMMITTEE (MMAC)

2. Date of the meeting: 4/20/20

3. What are your overall thoughts or comments about this meeting? GOOD JOB FOR FIRST MEETING

4. Where did you attend this meeting -- main meeting location OR from a remote location (circle one)

5. Technology used for the meeting (audio only or audio/visual, devices and/or software used--please be as specific as possible--for example, speakerphone, iPad, Skype, WebEx, Telepresence, etc.):
YOUTUBE STREAMING

6. Were you able to hear everyone who spoke at the meeting (members of the body and members of the public)?

Poor 1 2 3 4 5 Excellent

COMMENT _____

7. How easy was it for you to obtain agenda materials for this meeting?

1 Easy 2 3 4 5 Difficult

COMMENT PUBLISHING IN ADVANCE ALLOWS REVIEW & PREPARATION

8. Could you hear/understand what the speakers said or did static, interruption, or any other technological problems interfere?

Easy 1 2 3 4 5 Difficult

COMMENT FEEDBACK & STATIC ONLY ON ATTEMPTED DIAL IN

9. If the meeting used audio/visual technology, were you able to see all of the people who spoke?

Poorly 1 2 3 4 5 Clearly

COMMENT ONLY SAW SLIDES DUE TO ALL PARTICIPANTS BEING REMOTE

10. If there were any presentations (PowerPoint, etc.), were you able to hear and see them?

Poorly
1 2 3 4 5
Clearly

COMMENT _____

11. Were the members as attentive and did they participate as much as you would have expected?

Less
1 2 3 4 5
More

COMMENT YES

12. Were there differences you noticed in how the members interacted?

With the other members present:
Very Different
1 2 3 4 5
No Difference

With members participating from other locations:
Very Different
1 2 3 4 5
No Difference

With the public:
Very Different
1 2 3 4 5
No Difference

COMMENT _____

13. Did you feel the technology was a help or a hindrance?

Hindered
1 2 3 4 5
Helped

COMMENT _____

14. How would you rate the overall quality of this meeting?

Poor
1 2 3 4 5
Excellent

COMMENT RATING 5 - AS GOOD AS IT COULD BE
CONSIDERING STAY AT HOME ORDER

THANK YOU. Please send your completed form by mail, facsimile or electronic mail to the FOIA Council using the following contact information:

Virginia Freedom of Information Advisory Council
General Assembly Building, Second Floor
201 North 9th Street, Richmond, Virginia 23219
foiacouncil@dls.virginia.gov/Fax: 804-371-8705/Tele: 866-448-4100