



VIRGINIA FREEDOM OF INFORMATION ADVISORY COUNCIL
COMMONWEALTH OF VIRGINIA

**ELECTRONIC MEETINGS
PUBLIC COMMENT FORM**

WE NEED YOUR HELP--Please give us your feedback regarding how meetings using electronic communications technology compare to traditional meetings where everyone is present in the same room at the same time.

1. Name of the public body holding the meeting: Department of Environmental Quality, Nonpoint Source Nutrient Credit Certification Regulation Guidance

2. Date of the meeting: December 4 2020.

3. What are your overall thoughts or comments about this meeting? I thought it went well, and it seemed everyone got the chance to speak, and the box showing who was speaking at a given time was helpful

4. Where did you attend this meeting -- main meeting location OR from a remote location? (circle one)

5. Technology used for the meeting (audio only or audio/visual, devices and/or software used--please be as specific as possible--for example, speakerphone, iPad, Skype, WebEx, Telepresence, etc.):

This was a GoToWebinar, and I accessed the meeting from home using a laptop PC

6. Were you able to hear everyone who spoke at the meeting (members of the body and members of the public)?

Poor				Excellent
1	2	3	<u>4</u>	5

COMMENT _____

7. How easy was it for you to obtain agenda materials for this meeting?

Easy				Difficult
1	2	3	4	<u>5</u>

COMMENT _____

8. Could you hear/understand what the speakers said or did static, interruption, or any other technological problems interfere?

Easy				Difficult
1	2	<u>3</u>	4	5

COMMENT **Some difficulty with certain folks speaking**

9. If the meeting used audio/visual technology, were you able to see all of the people who spoke?

Poorly		Clearly
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1 2 3 4 5

COMMENT N/A? No people were visible, though screen share worked well

10. If there were any presentations (PowerPoint, etc.), were you able to hear and see them?

Poorly Clearly

1 2 3 4 5

COMMENT _____

11. Were the members as attentive and did they participate as much as you would have expected?

Less More

1 2 3 **4** 5

COMMENT **Hard to say, but it seemed everyone was engaged**

12. Were there differences you noticed in how the members interacted?

With the other members present:

Very Different No Difference

1 2 3 4 5

With members participating from other locations:

Very Different No Difference

1 2 3 4 5

With the public:

Very Different No Difference **Public was listen only and not allowed to speak**

1 2 3 4 5

COMMENT _____

13. Did you feel the technology was a help or a hindrance?

Hindered Helped

1 2 3 4 5

COMMENT _____

14. How would you rate the overall quality of this meeting?

Poor Excellent

1 2 3 4 5

COMMENT _____

THANK YOU. Please send your completed form by mail, facsimile or electronic mail to the FOIA Council using the following contact information:

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201 North 9th Street, Richmond, Virginia 23219
foiacouncil@dls.virginia.gov/Fax: 804-371-8705/Tele: 866-448-4100